

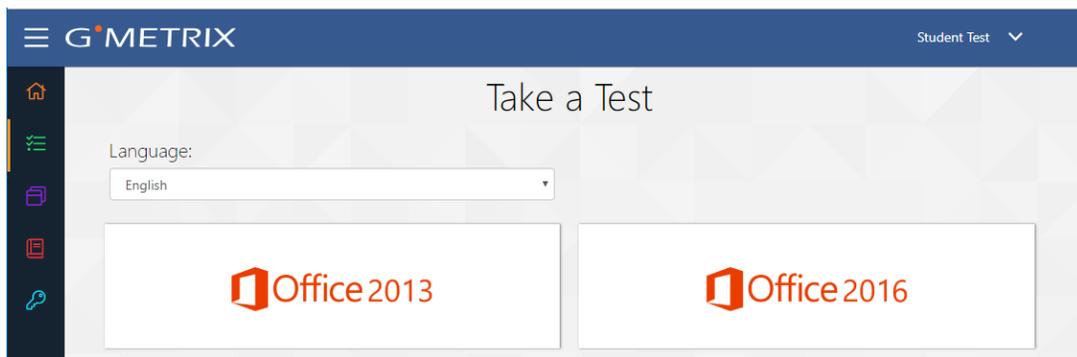
Viewing GMetrix Practice Exam Results

This document explains how to view the results of completed GMetrix practice exams and return to Jasperactive.

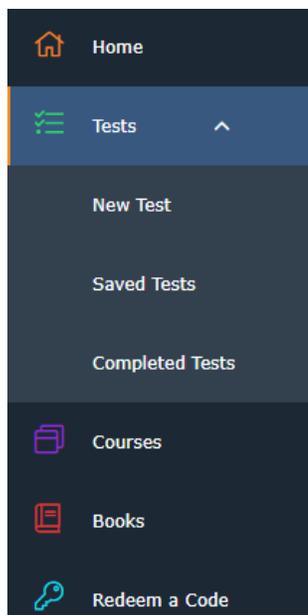
Step 1: Log in to [Jasperactive](#) and select the desired course to access the course home page.



Step 2: Click the **GMetrix** tab. The GMetrix Home page appears.



Step 3: In the GMetrix Home page, click **Tests** in the left navigation bar to display the Tests drop-down menu.



Step 4: Click **Completed Tests**. The Completed Tests window appears.

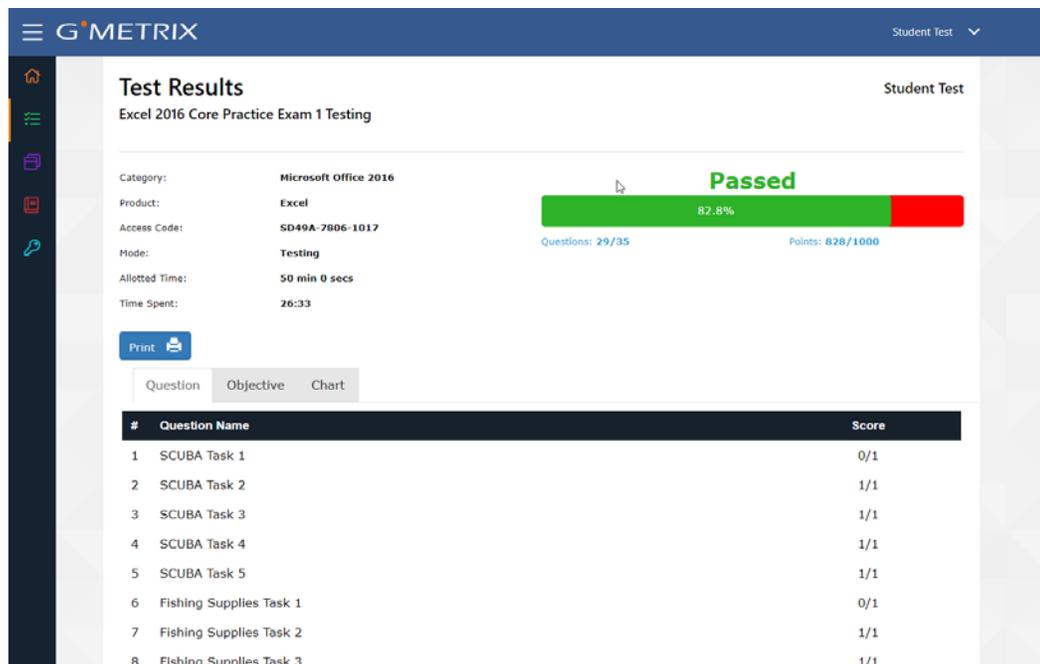


You can click the Filter Results drop-down arrow to filter the list of tests that will appear in the window.

You can click the Tests Per Page drop-down arrow to select the (approximate) number of tests that will appear in the window.

You can also click in the search field and enter search criteria to limit the tests that appear in the window according to the criteria you specify.

Step 5: Click the completed test you would like to review. The Test Results page for the selected test appears.



The **Question** tab displays the question name, your score, and the total possible score.

The **Review Missed Questions** button is available for Skill Review tests only. You may also print your test results by clicking the **Print** button.

Step 6: Click the **Objective** tab to review your score based on each exam domain and objective skill set.

The screenshot shows the 'Test Results' page for 'Excel 2016 Core Practice Exam 1 Testing'. The page displays a 'Passed' status with a score of 82.8%. A progress bar shows 29/35 questions completed and 828/1000 points earned. Below the score, there are tabs for 'Question', 'Objective', and 'Chart'. The 'Objective' tab is selected, showing a table of skill sets and their completion percentages.

Create and Manage Worksheets and Workbooks		
#	Skill Sets	%
1	Configure Worksheets and Workbooks for Distribution	50%
2	Create Worksheets and Workbooks	66.7%
3	Customize Options and Views for Worksheets and Workbooks	100%
4	Format Worksheets and Workbooks	100%
5	Navigate in Worksheets and Workbooks	100%

Manage Data Cells and Ranges		
#	Skill Sets	%

Returning to Jasperactive

Perform the following steps to return to Jasperactive.

Step 1: In the GMetrix window, click **Courses** in the left navigation bar to display the My Courses window.

The screenshot shows the 'My Courses' page in GMetrix. The page features a 'Start a New Course' button and a 'Show Expired Courses' toggle. Below the main content, there is a red banner with the text 'Go to your Jasperactive courses' and the Jasperactive logo.

Step 2: Click the **Go to your Jasperactive courses** button to return to Jasperactive. Your personal Jasperactive home page appears.

Contact | Support | Jasperactive GIVE | CCI Learning

Jasperactive™

Home | Clock | Star | Document | Gear

Carolyn Stevens
Student [Dropdown] [Profile Icon]
Log Out

Hello Carolyn Stevens! Welcome to Jasperactive.

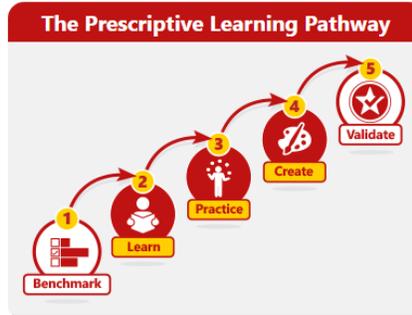
Your Courses

Application Group: Office 2016

Active Expired

	Microsoft Word 2016 Core Ends on: 2018-12-31 20%
	Microsoft Excel 2016 Core Ends on: 2018-12-31 97%
	Microsoft Word 2016 Expert Ends on: 2018-12-31 24%
	Microsoft Excel 2016 Expert Ends on: 2019-10-09 4%
	Microsoft Access 2016 Ends on: 2018-12-31 17%
	Microsoft Outlook 2016 Ends on: 2018-12-31 100%

[Activate a New Course](#)



If you need further assistance, contact Jasperactive Support (<http://support.jasperactive.com/>) or call them at (800) 668-1669.