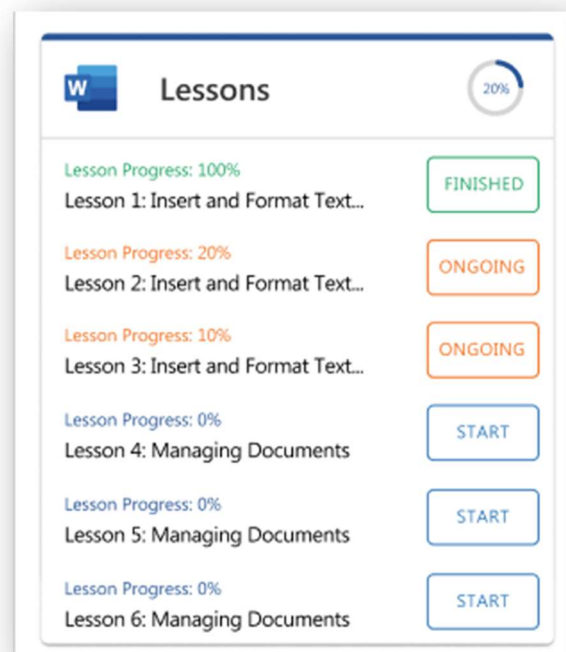


## What's New?

1


We've improved visibility of our student Course progress indicators in Jasperactive MOS Online and Jasperactive Adobe Create.

- The **"Start"** button now has these status indicators: **START**, **ONGOING**, **FINISHED** as shown below on the right.



### 2

- From the *Teacher Panel* → *Groups Manager* → *Group Students* tab, the layout of content is revised.
- We've added *View Student Progress by Lesson* functionality.
- We've added *Data Sort* options to many columns.



## Groups Manager










Teacher Group

General Information
Group Students
Assessment Rubrics and Activities
Customize Time

Show students enrolled in: Word 3 student(s) + Add Students to Group

In this section you can manage the students in your groups.

BM: Benchmark Score | OP: Overall Progress | V/SA: Validate / Summary Assessment | C: Create

<input type="checkbox"/>	Name	Account	Course Info	BM	L1	L2	L3	L4	L5	L6	L7	L8	C	V/SA	OP	Options
<input type="checkbox"/>		Email: [redacted] Last login: 2020-08-28 12:26	Start Date: 2020-08-27 Finish Date: 2022-06-18 Active Course: <input type="checkbox"/>													  
<input type="checkbox"/>		Email: [redacted] Last login: 2020-08-28 02:26	Start Date: 2020-08-27 Finish Date: 2022-06-18 Active Course: <input type="checkbox"/>	2%												  
<input type="checkbox"/>		Email: [redacted] Username: [redacted] Last login: 2021-12-31 09:33	Start Date: 2020-08-27 Finish Date: 2022-06-18 Active Course: <input type="checkbox"/>	2%	25%									2%		  

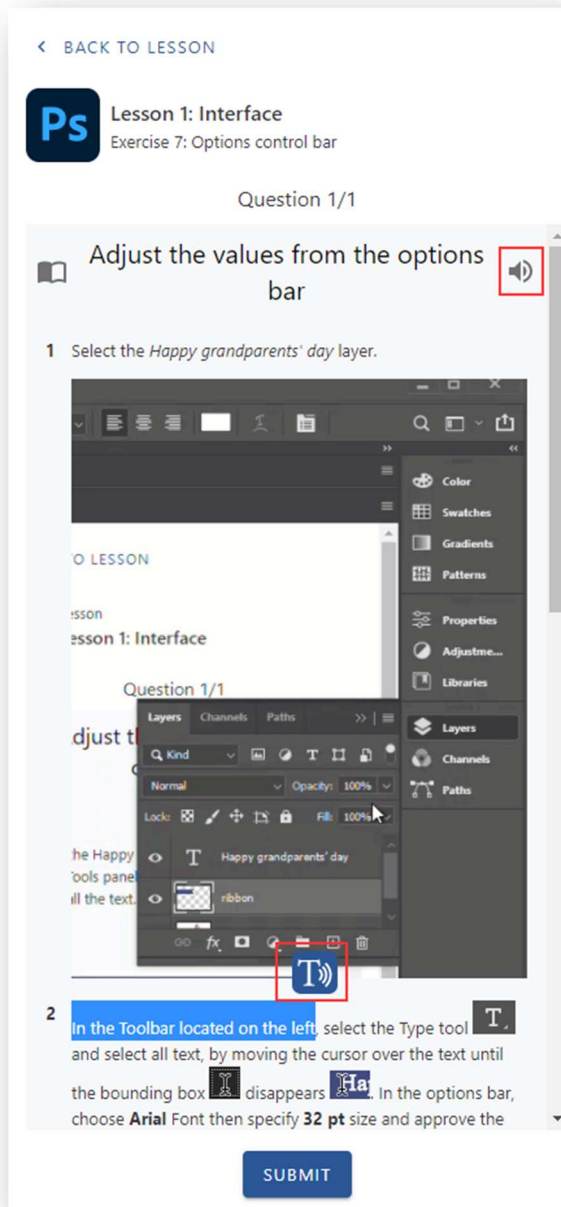
[Reset Benchmark](#)
[Reset Validate / Summary Assessment](#)

Cancel

3

**Accessibility:** *Microsoft Immersive Reader* integration has been added to Jasperactive MOS Online and Jasperactive Adobe Create platforms and is available from *Exercises* content and within *the eBook*.

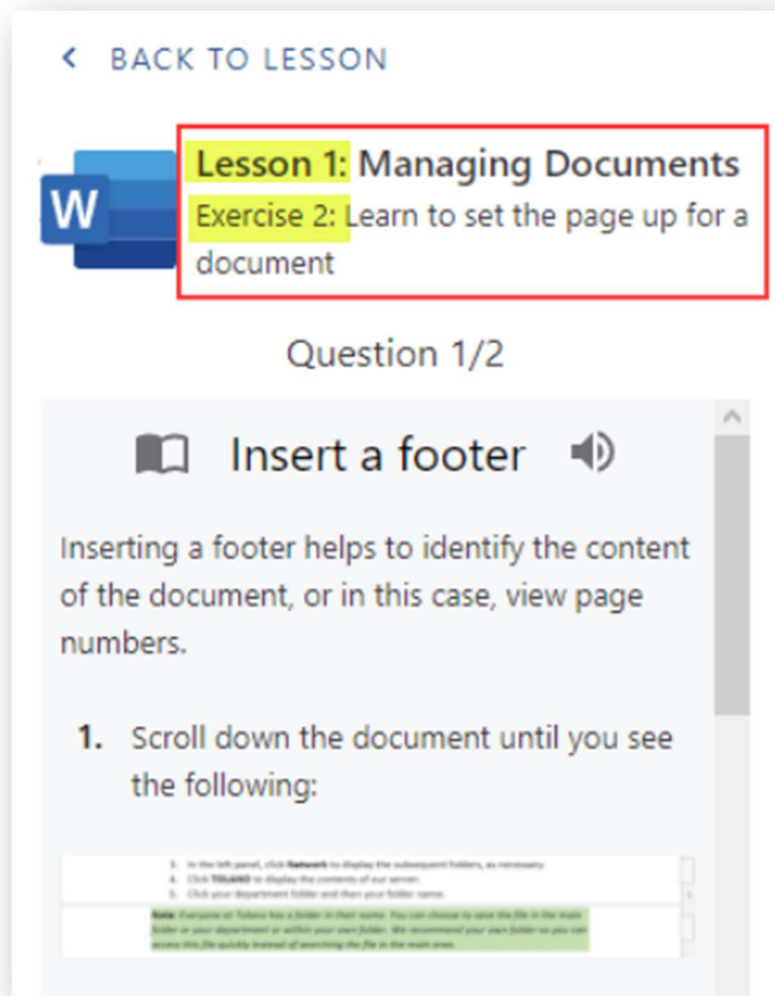
- This functionality benefits students that: prefer *audible* learning, need *reading support tools* or want to *expand language translation options*.



4

To help with user navigation and support issue reporting the title of the **Lesson** and **Exercise** now appear at the top of the Exercise window.

- These are critical details to include in issue reporting correspondence which often are delivered via a screen image.
- This enhancement was made in Jasperactive MOS Online and Jasperactive Adobe Create.



5

To support the recent enhancement to the **Username** option with functionality for 13 and under aged students to create user accounts without an email address:

- We've added the **Username field** in specific areas for the purpose of search criteria and account identity (*three depicted below*).
- **Note:** some user roles do not have access to the areas depicted.

### Find Users

#### Search Users

In this section you can search, edit and view system users.

First Name:

Last Name:

Email:

Username:

Country:

State/Province/Region:

Associated Partner:


Role:

All

All

All

Search

Use the Edit (  ) icon to manage user roles and personal data.

Username are displayed  
in the Edit User page

#### Edit User

Please fill in the following:

First Name: \*

Last Name: \*

Gender: Male

Date of Birth: 2020-08-03 (yyyy-mm-dd)

Country: \* United States

State/Province/Region: Texas

City: \*

Zip/Postal Code:


Center Type: High School

Language: \* English

Time Zone: (UTC-06:00) Central Time (US & Canada)

Email:

Password:

Username: \* jmos\_ 

Specify a password if you want to change it, otherwise leave the field empty.

Registration Date: 2020-08-31 14:24 Last Session: 2021-12-31 09:33

☒ Active

Courses

User Roles

Code	Course	Start Date	Finish Date	Overall Progress	Reset Benchmark
	Microsoft Word	2020-08-27	2022-06-18	2.27 %	<a href="#">Reset</a>
	Microsoft Excel	2020-08-27	2022-06-18		<a href="#">Reset</a>

Close

Save

#### User and Password( Test 5 t)

You can change the access data of the student. Remember that the password is case sensitive. If you don't want to change the password, leave the field empty.

Username: \*

Email:

Password:

[Generate password](#)

Cancel

Save

6

The time a student took when completing a Benchmark exam has been added to the **Teacher Progress Report** and **Student Report** (depicted below).

- This functionality is also available on the **Teacher Master Analysis Report** and has also been enhanced.

### Student Report - Time View

(Image: Student Panel → Reports icon → View Student Progress Report link → Benchmark link)

**Progress Report**

**Your Courses**

Select an application group and click on the course to get the report:

Application Group: Microsoft Office 2019

☒ Active ☐ Expired

Course	Progress
Microsoft Word	23%
Microsoft Excel	16%
Microsoft PowerPoint	17%
Microsoft Word Expert	4%
Microsoft Excel Expert	5%
Microsoft Access	4%
Microsoft Outlook	0%

**Exercise Result**

**Word**

Benchmark: German Keith

The student Benchmark results from: 2019-09-20 12:59 PM

Time taken to answer: 00:00:06

Correct Percentage: 0.0 %

Lesson	Subject	Question
Lesson 1: Getting Started	Using Document Properties	Add document properties
	Saving Documents	Save the document
		Save the document
	Understanding Word and File Types	Save in a different format
	Opening a Document	Open and edit a document

### Teacher Progress Report - Time View

(Image: Teacher Panel → Reports → Progress Report → Default View → Benchmark Result link)

Exercise Results


Correct Percentage: 100%

Course: **Microsoft Excel Expert**  
 Exercise: **Validate / Summary Assessment**  
 Student: XXXXXXXXXX  
 Time taken to answer: 00:38:32

Lesson	Topic		Question
<b>Lesson 1: Advanced Formatting</b>	Using Custom Cell Formats	✓	Apply a custom number format
	Applying Advanced Conditional Formatting	✓	Create a new conditional formatting rule
		✓	Add another custom conditional formatting rule
	Managing Conditional Formatting Rules	✓	Manage the custom conditional formatting rule
	Using International Formats	✓	Add currency symbols for the dollar values
		✓	Create a custom currency format for a foreign country
		✓	Create a custom currency format for a foreign country
		✓	Enter a formula
		✓	Enter a formula
	Applying Custom and International Date and Time Formats	✓	Customize the date format

7

From the *Teacher Panel* → *Groups Manager* → *Group Students* tab, the *Validate / Summary Assessment* exam result can now be *Reset* like the option for the Benchmark exam.



### Groups Manager










Teacher Group

General Information
Group Students
Assessment Rubrics and Activities
Customize Time

Show students enrolled in: Word 3 student(s) + Add Students to Group

In this section you can manage the students in your groups.

BM: Benchmark Score | OP: Overall Progress | V/SA: Validate / Summary Assessment | C: Create

<input type="checkbox"/>	Name	Account	Course Info	BM	L1	L2	L3	L4	L5	L6	L7	L8	C	V/SA	OP	Options
<input type="checkbox"/>		Email Last login: 2020-08-28 12:26	Start Date: 2020-08-27 Finish Date: 2022-06-18 Active Course: <input checked="" type="checkbox"/>													  
<input type="checkbox"/>		Email Last login: 2020-08-28 02:26	Start Date: 2020-08-27 Finish Date: 2022-06-18 Active Course: <input checked="" type="checkbox"/>	2%												  
<input type="checkbox"/>		Email: Username Last login: 2021-12-31 09:33	Start Date: 2020-08-27 Finish Date: 2022-06-18 Active Course: <input checked="" type="checkbox"/>	2%	25%									2%		  

[Reset Benchmark](#)
[Reset Validate / Summary Assessment](#)
[Cancel](#)



8

Those with the *HUB or Center Administrator* roles can now *select multiple courses* when running a *group report* (previously a drop down to select only one course).

- Data per Course will appear on a unique page.

**Administrative Reports**

[Master Analysis Report](#)

In this section, you can expand the Partner Tree to view all levels.  
Click any level in the tree to generate a report on that specific level. All partner types below the selected level will be included in the report.

**Partner Tree**

Select a course to generate the report:

Microsoft Office 2019 ▼

☐ Access ☐ PowerPoint  
☐ Excel ☐ Word  
☐ Excel Expert ☐ Word Expert  
☐ Outlook

**Generate Report**

9

From the *Student Role Panel*, an *'i' information button* now appears to the right of each course. This option allows the user to *view Group details* without having to launch the course and click on a menu option.

- A *Copy icon* is also available at the bottom to use as needed.

The screenshot displays the Jasperactive user interface. At the top, a greeting says "Hello [redacted]! Welcome to Jasperactive." Below this is the "Your Courses" section, which includes a dropdown menu for "Application Group" set to "Microsoft Office 2019" and radio buttons for "Active" (selected) and "Expired". A list of courses is shown with progress bars and an information icon (i) to the right of each course name:

Course Name	Progress	Ends on	Info Icon
Microsoft Word	23%	2022-12-30	ⓘ
Microsoft Excel	16%	2022-12-30	ⓘ
Microsoft PowerPoint	17%	2022-12-30	ⓘ
Microsoft Word Expert	4%	2022-12-30	ⓘ
Microsoft Excel Expert	5%	2022-12-30	ⓘ
Microsoft Access	4%	2022-12-30	ⓘ
Microsoft Outlook	0%	2022-12-30	ⓘ

At the bottom of the "Your Courses" section is a link: [Activate a New Course](#).

To the right, "The Prescriptive Learning Pathway" diagram shows a five-step process: 1. Benchmark, 2. Learn, 3. Practice, 4. Create, and 5. Validate. Each step is represented by a red circle with a white icon and a yellow number. The "Validate" step is highlighted with a star.

Below the diagram, a yellow box titled "Microsoft Word Expert" displays the following information:

- Teacher: [redacted]
- Group: Office 2019 Courses
- Group key: [redacted]
- Code: [redacted]

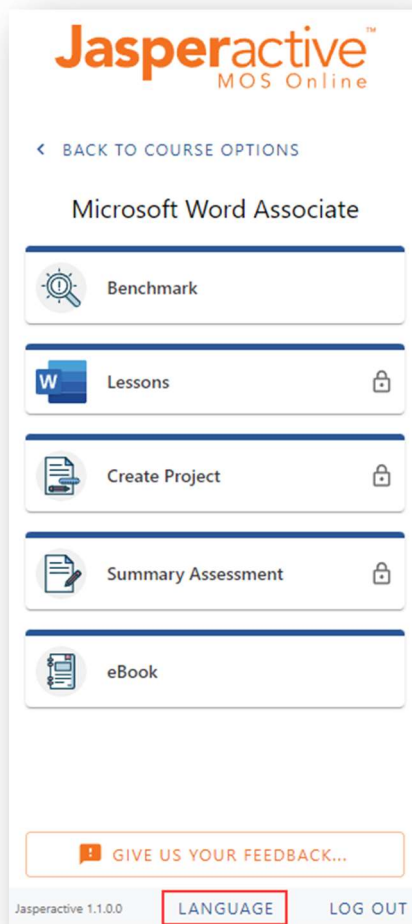
A copy icon is located at the bottom of this box.

10

The following Jasperactive Courses are now available in Spanish:

1. Microsoft Word Associate Online
2. Microsoft Excel Associate Online
3. Microsoft PowerPoint Online
4. Adobe Create, Photoshop
5. Microsoft Word Expert Online (coming soon, late Spring 2022)
6. Microsoft Excel Expert Online (coming soon, late Spring 2022)

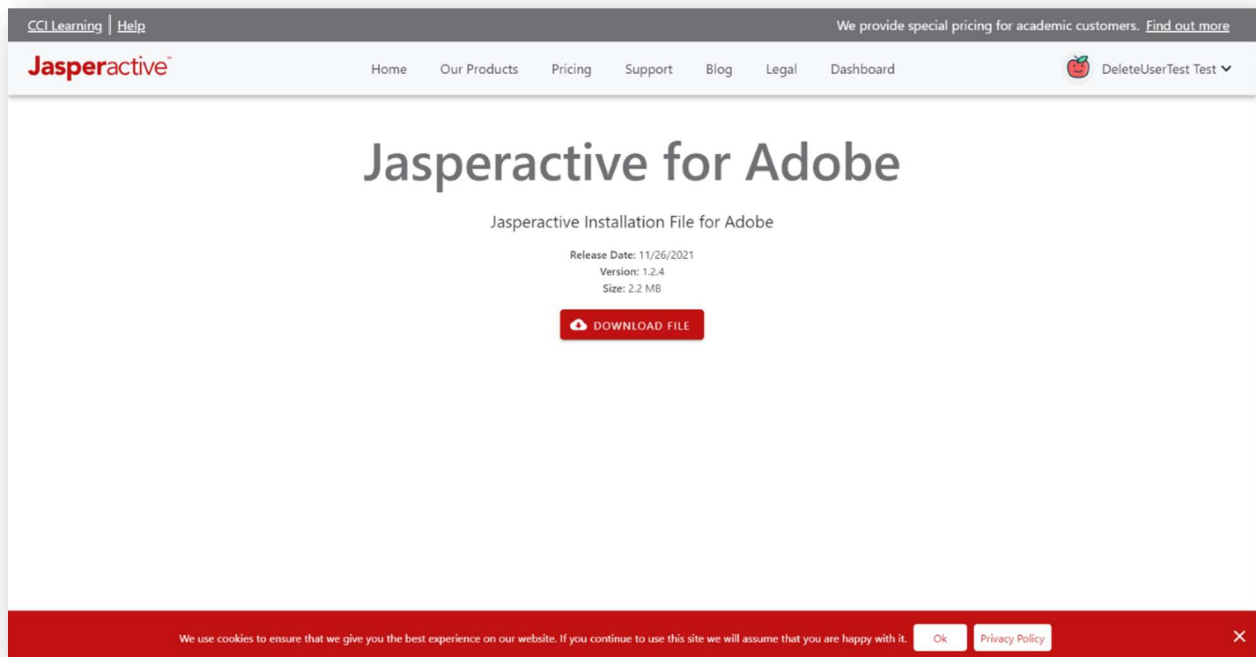
**Important Note:** If other languages are needed to support student accessibility, using Microsoft Immersive Reader for language translation is available in Jasperactive MOS Online and Jasperactive Adobe Create.



11

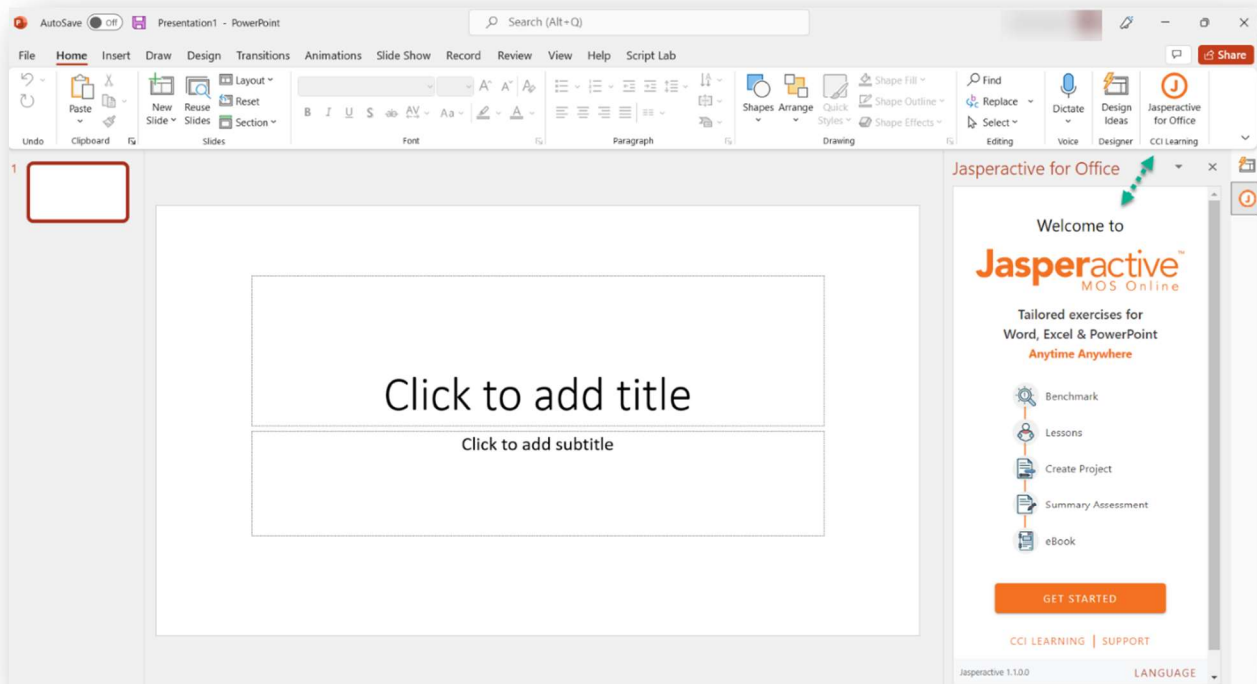
We've added *landing pages* for the Jasperactive Adobe Create *Download* instructions and the *download file* is accessible from the *Products page* on [www.jasperactive.com](http://www.jasperactive.com)

- Full Onboarding and Installation page
  - <https://support.jasperactive.com/support/discussions/topics/36000021086>
- Product Overview and Download Instructions (direct link) - <https://jasperactive.com/viewproduct/jac>
- Download the Adobe Jasperactive Extension (direct link) - <https://jasperactive.com/Download/adobe>



### 12

- The Jasperactive MOS Online **Microsoft 365 web apps Add-in** can now launch in the **Microsoft client/desktop PowerPoint** application for Windows and Mac.  
(Previously only within the web apps version via office.com)
- **Key Benefit:** When the **Add-in is used**, this new functionality eliminates multiple tabs being opened each time a student launches a Lesson exercise.

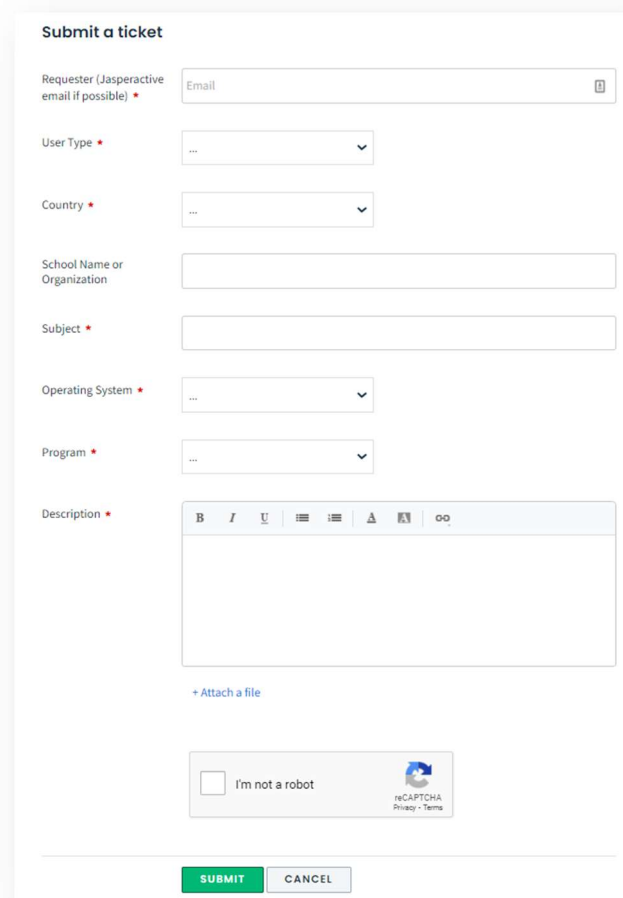


13

***Creating a Support Ticket just got MUCH easier!*** It is no longer required to create another login account (to our ticket software) and remember the login credentials.

Now, just go to the Jasperactive Support site [www.support.jasperactive.com](http://www.support.jasperactive.com) and click the **Submit a Ticket** button below the Search field and:

1. Complete the fillable form
2. **Attach a helpful image** (always advised when possible)
3. Check the **"I'm not a robot"** checkbox
4. Click **Submit** We'll get your issue ticket and respond appropriately.

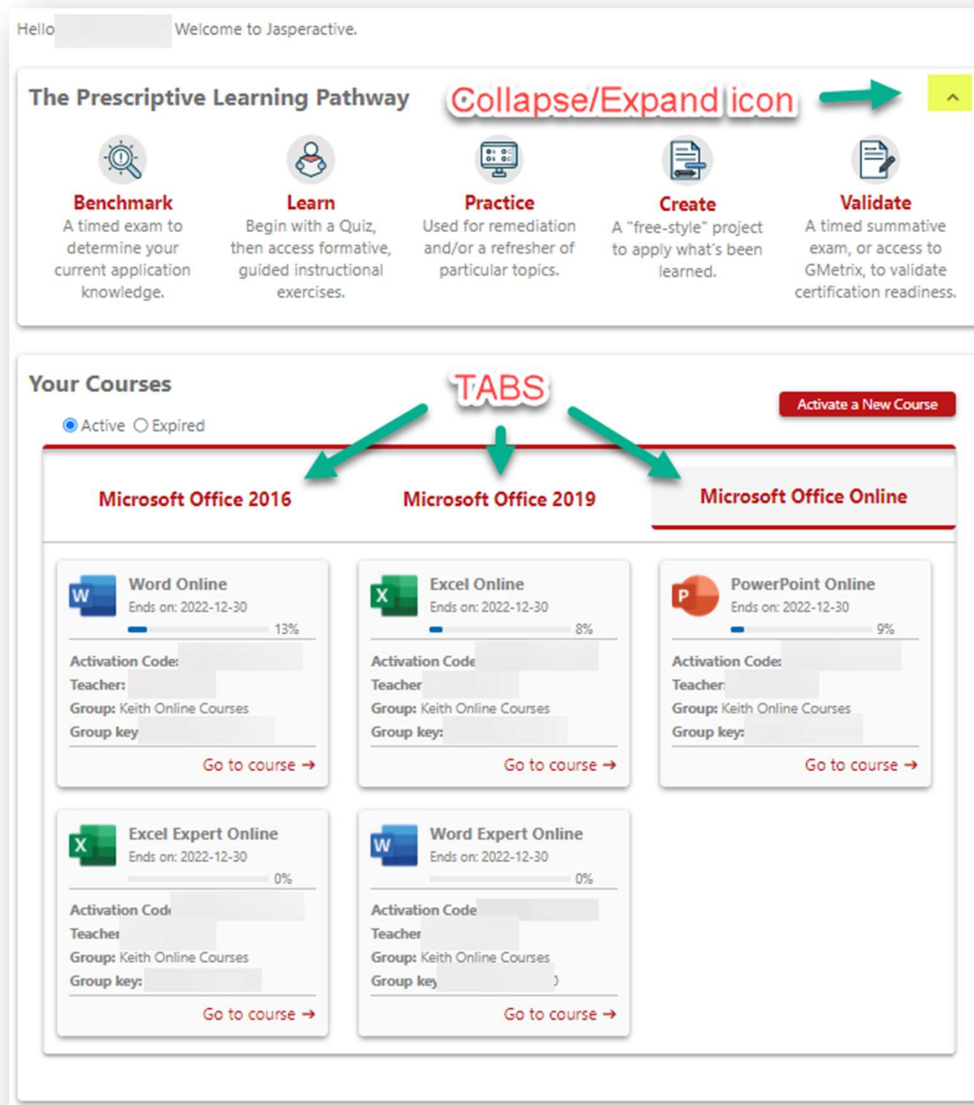


The screenshot shows a web form titled "Submit a ticket". The form fields are as follows:

- Requester (Jasperactive email if possible) \***: A text input field with the placeholder "Email" and a small icon on the right.
- User Type \***: A dropdown menu with a downward arrow.
- Country \***: A dropdown menu with a downward arrow.
- School Name or Organization**: A text input field.
- Subject \***: A text input field.
- Operating System \***: A dropdown menu with a downward arrow.
- Program \***: A dropdown menu with a downward arrow.
- Description \***: A rich text editor with a toolbar containing icons for bold, italic, underline, bulleted list, numbered list, link, unlink, and a link icon. Below the editor is a blue link that says "+ Attach a file".
- I'm not a robot**: A checkbox next to the text "I'm not a robot". To the right of the checkbox is a CAPTCHA image and a link that says "reCAPTCHA Privacy - Terms".
- Buttons**: At the bottom of the form are two buttons: a green "SUBMIT" button and a grey "CANCEL" button.

### COMING SOON!

- *New "Student Dashboard" will provide a clearer view of Course details i.e. Teacher/Group alignment and course progress from the Home page.*
- *New functionality to hide the PLP information.*



### **NEW** and **Noteworthy** Support Articles and Resources...

- Webinar recording: [Jasperactive MOS onboarding](#)
- FAQ Article: [Which Jasperactive MOS option should I use?](#)
- Video: [Adding the Immersive Reader Chrome Extension](#)
- Video: [Using Immervise Reader](#) (quick overview)
- Article: [Import Students](#)
- Article (with tutorial): [License renewal – updating Course expiration](#)
- Article: [Jasperactive User Account Roles](#) (explained)
- FAQ Article: [Can my Student MOS Course progress be reset?](#) (Hint: Yes)
- FAQ Article: [Can a user account be deleted?](#) (Hint: Yes, but with caution)
- FAQ Article: [Where can I find the Teacher activation code for a NEW Teacher?](#)
- Video (Jasperactive MOS Online only): [Using the finger pointer feature](#)

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**THANK YOU** for trusting **CCI Learning** and our  
Partners (as applicable) - Certiport and GMetrix – with your  
program and student learning success! We value your feedback  
and the opportunity to be of service.

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## **Feedback Form**