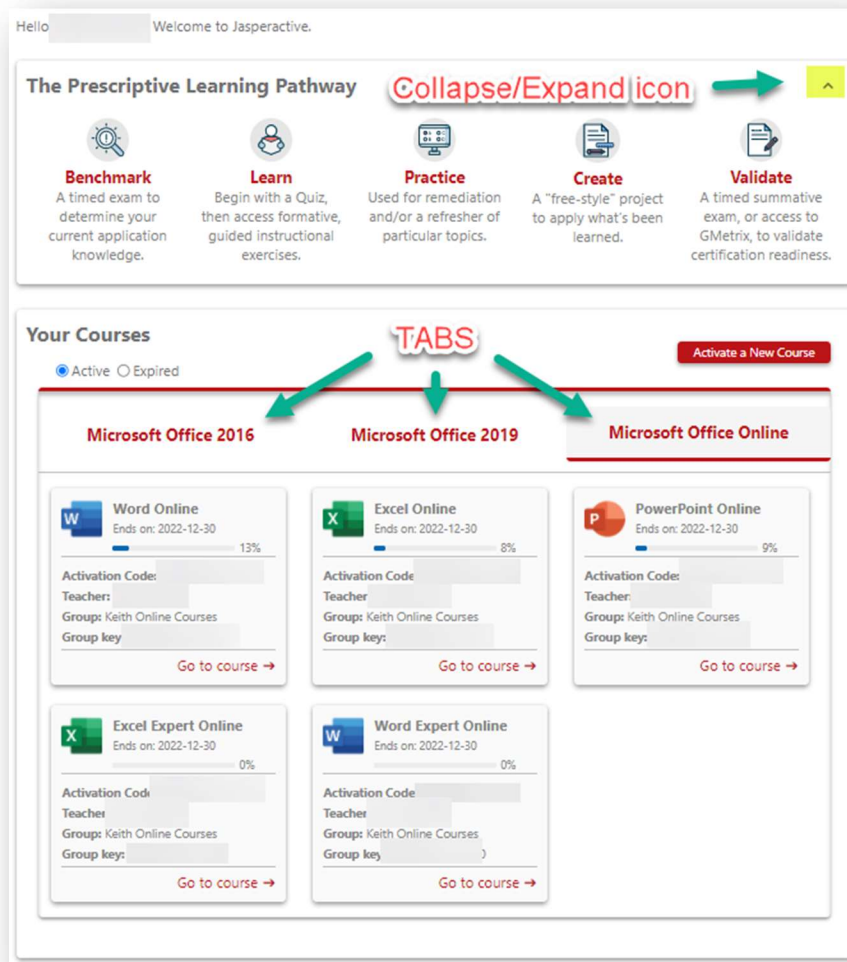


What's New?


1

We've improved the Student Panel view of information without having to actually enter a Course. Additionally, the Prescriptive Learning Pathway section can now be suppressed to increase screen visibility.



2

We redesigned the Groups Manager panel to allow the Search criteria section to be suppressed, to increase screen visibility, as well as organized the Groups grid data placement and added the ability to perform basic actions without entering a Group page – i.e. edit and save Start and/or Finish dates values.



Groups Manager

[+ Add New Group](#)

Search Groups

In this section you can create, search, edit and view groups.

Group Name or Key:

Show groups with courses:

☒ Any Course
 ☐ Specific Courses

☒ Show only active groups









[Click here to view Search criteria.](#)

Search

Use the edit (✎) or delete (✖) icon to manage a group.

Copy Group Key

Students in Group vs Allowed Student count

Group Info	License Info	Dates	Students	Options
Group Name: Office 2019 Course Group Key: S7056-E4BF-0421  Active: <input checked="" type="checkbox"/> Description:	Order: 11020 License Type: Center License Duration: 2020-10-07 to 2022-10-31	2021-02-01 to 2021-06-18 	0/10	 
Group Name: Training Day - Day 1 Group Key: S8980-5ADC-0121  Active: <input checked="" type="checkbox"/> Description: ALL Office 2019 and Online Courses	Order: 11020 License Type: Center License Duration: 2020-10-07 to 2022-10-31	2021-01-03 to 2021-10-30 	2/18	 

1

NOTE: When your Center renews its Jasperactive license and the license Finish date has been extended as a result, to extend Course progress access for students simply edit the applicable Group(s) Finish Date field as depicted above accordingly. Reference this [support article](#) for a short tutorial.

3

To help manage license Student Count limits, and in some cases prevent unexpected distribution of a Course Group Key to unintended users, we added a **Student limit** count field within the Group details page. Below are the field validation checks/restrictions:

- Not a required field. If left blank, limit is determined by license Max Students count.
- Cannot enter a negative value or text characters.
- Max limit value set at 30000.
- Value cannot be less than the existing number of students already in the Group.
- Validations performed at time of use, including Import Users.



Groups Manager

Office 2019 Courses

General Information **Group Students** **Assessment Rubrics and Activities** **Customize Time**

Please enter the following information to create your custom group. * Mandatory Fields

Group Key: Group Name: *

Current Licenses of / *

Order: Duration: 2020-10-07 to 2022-10-31

Start Date: * Finish Date: *

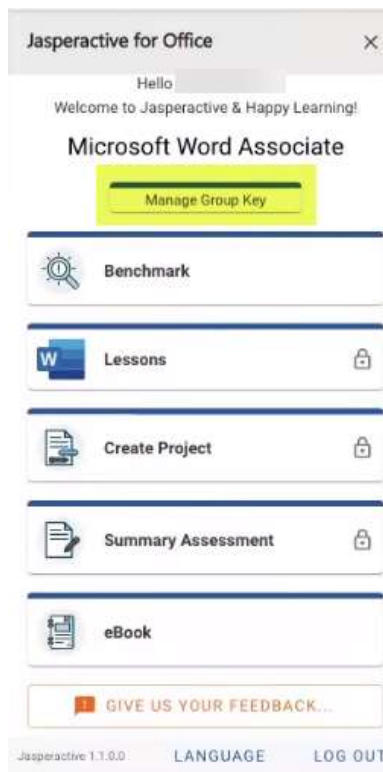
Student limit: Number of students: 0

Description:

☒ Active Group

4

Jasperactive MOS Online student users can now move from one class Group to another, generally at the instruction of their Instructor, with this new Manage Group Key button. Simply select the button, enter the correct Group Key in the 'Enter code' field, select Search Group Key option, then upon verifying that the correct Group information displays select Confirm to complete the process. ALL student Course progress is retained and easily transitions to the new class group.



5

To streamline the account creation and overall activation process, we've added the requirement during NEW user registration to enter either a Teacher activation code or Course Group Key.

Study Group Code

⚠ Code is required.

NEXT STEP

6

It's now possible to Import User accounts for Learners, not Instructor or Admin, without the requirement of an email address. When a NEW user account is created by using the Import Users option from the Teacher Panel, Jasperactive will auto-generate a Username for them. Additionally, the Email column in our template spreadsheet no longer requires the Email column to be populated. If it is, then the user can login using either the email address or Username. If not, then they must login using the auto-generated Username. We also updated the instructional content.

Import Students

To begin, [CLICK HERE](#) to download the Import Users template spreadsheet. Use the Microsoft Excel file to specify the list of users to import.

General Notes:


Ensure that the information is entered on the Users worksheet and that the file is saved in its existing Excel **97-2003 Workbook (*.xls)** format.

The **First Name** and **Last Name** columns must be populated. The **Email Address** column is optional for students. The **Activation Code** column must be a Group Key created by a user with the Teacher role from Groups Manager. The **Password** column is optional.

Not retaining these file format requirements will result in a failed upload attempt.

Once the spreadsheet data is prepared, next complete selections of the fields below on this page. This information will apply to all records within the spreadsheet template file or in cases of missing column data – such as Password. Finally, select **Choose File** to upload the prepared file, then click the **Import** button to perform the import action. The import process will auto-generate a Username for ALL users imported.

Once the import process is complete, an import results grid will appear along with an option to download the imported records and selections made. If errors occur, possibly preventing import for some or all records, simply return to the spreadsheet file and make corrections accordingly and try again.

Company/School Type: *	High School ▼	Language: *	English ▼
Country: *	United States ▼	State/Province/Region: *	Texas ▼
Time Zone: *	(UTC-06:00) Central Time ▼	Generic Password: *	Jasperactive! 
Choose File No file chosen	Import		This password will be set if one is not specified for each user


First Name	Last Name	Email Address	Username	Activation Code	Status	Message
Jasper	Active4		jmos	Sc	Ok	User created Activation code applied
Jasper	Active5	jasper-active5@gmail.com	jmos	Sc	Ok	User created Activation code applied
Jasper	Active6		jmos	Sc	Ok	User created Activation code applied

[Download table \(.xlsx\)](#)

NOTE: If a "custom" Username is desired or required for compliance, then after initially logging in simply click the profile name in the top-right corner and from Account Settings edit the Username field.

7

It's now possible to Deactivate expired Groups directly from the Groups Manager page grid. Before, this action required clicking the Edit button per Group and clicking (unchecking) the Active checkbox field then clicking Save. This direct access, one-click feature makes data "clean up" significantly easier; especially when beginning a new school year.



Groups Manager

[Add New Group](#)

Search Groups

In this section you can create, search, edit and view groups.

Group Name or Key:

Show groups with courses:

☒ Any Course
 ☐ Specific Courses

☐ Show only active groups

[Search](#)

Use the edit (✎) or delete (✖) icon to manage a group.

Group Info	License Info	Dates	Students	Options
Group Name: Adobe Group Key: <input type="text"/> Description: Students learning Photoshop	Order: <input type="text"/> License Type: Center License Duration: 2020-09-16 to 2023-12-31	2021-07-01 to 2023-12-31 <input type="text"/>	8	✎ ⏏ ✖
Group Name: Import Test - Class A Group Key: <input type="text"/> Description:	Order: <input type="text"/> License Type: Center License Duration: 2020-09-16 to 2023-12-31	2022-01-12 to 2022-03-30 <input type="text"/>	3/3	✎ ⏏ ✖
Group Name: Import Test - Class B Group Key: <input type="text"/> Description:	Order: <input type="text"/> License Type: Center License Duration: 2021-01-10 to 2026-01-13	2022-01-12 to 2022-03-30 <input type="text"/>	5/5	✎ ⏏ ✖
Group Name: Import Users Test Final Group Key: <input type="text"/> Description: It's easier to import than create one-by-one.	Order: <input type="text"/> License Type: Center License Duration: 2022-01-13 to 2023-01-14	2022-02-02 to 2022-03-30 <input type="text"/>	6/10	✎ ⏏ ✖
Group Name: Online Courses Group Key: <input type="text"/> Description:	Order: <input type="text"/> License Type: Center License Duration: 2022-01-13 to 2023-01-14	2022-02-03 to 2022-03-01 <input type="text"/>	1/5	✎ ⏏ ✖

1

NEW and **Noteworthy** Support Articles and Resources...

- Videos:
 - Teacher Panel general overview –
https://www.youtube.com/watch?v=9_Z-jFaoH0k&t=1s
 - Downloading Teacher Resources –
<https://www.youtube.com/watch?v=okpbOIQHOUl>
 - Activating a NEW Student account -
<https://www.youtube.com/watch?v=kkcjH-PrTj4>
- Jasperactive MOS Online not loading -
<https://support.jasperactive.com/a/solutions/articles/36000264991?lang=en&portalId=36000032466>
- Jasperactive Create:
 - Technical requirements -
<https://support.jasperactive.com/a/solutions/articles/36000306384?lang=en&portalId=36000032466>
 - Logging in and activating your Jasperactive Create Course -
<https://support.jasperactive.com/a/solutions/articles/36000306814?lang=en&portalId=36000032466>
 - License damaged download error -
<https://support.jasperactive.com/a/solutions/articles/36000306384?lang=en&portalId=36000032466>
- Jasperactive Digital Literacy GS6 launch webinar -
<https://www.youtube.com/watch?v=9MKSQ1VZ2cg&t=1s>

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program and student learning success! We value your feedback
and the opportunity to be of service.

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